The WCRP Presents:

Supervisor Boot Camp

This six-hour workshop will be delivered virtually over two-days.

March 16 & 17, 2022 | 9:30am-12:30pm both days

Instructed by Janelle Tarasewicz, Principal Consultant, Aperture EQ

Despite our organization's best intention, we often find ourselves in a position where we've promoted a promising new leader, but don't have the time or resources to provide them the necessary supervisor training. They are fantastic at their jobs (hence the well-deserved promotion). However, this doesn't always translate into providing the tools needed to tackle their new assignment - managing their team. This training will cover a wide variety of topics for supervisors, with the ultimate goal of equipping them with the necessary tools to be successful in their role.

 Learning Objectives:

- Communication techniques, including active listening skills and tools to help you modify your communication style based on the audience and the situation.
- The basics of communication, respect, and trust in the workplace.
- How to approach common issues that new supervisors face – such as being promoted from within, "inheriting" a problem from a previous supervisor, and how to avoid being viewed as a micromanager.
- Setting expectations for your team and how to reinforce those expectations if staff are not achieving them.
- The difference between feedback, coaching, and counseling - the various techniques for each of these tools and in what context to apply them.
- Having a difficult conversation with your employee, and what you should document after the fact.
- Overview of the performance evaluation process and how to provide necessary feedback to your team.

AUDIENCE: This course is designed for new and upcoming supervisors, as well as seasoned supervisors who would like a refresher, and is offered exclusively to WCRP members.

REGISTRANT CAP: Up to 30 attendees.

VIRTUAL WORKSHOP EXPECTATIONS:
→ This workshop is composed of two 3-hour sessions, requiring attendance both days.
→ Attendees will need devices that will allow for participation as required: camera, unmute, and chat.
→ Group attendance is not permitted for this workshop due to the interactive nature. Attendees will need to sign into the event from their own devices individually.
→ This workshop will not be recorded and recording is not permitted.

REGISTRATION & FEES: This workshop is available to WCRP members only, at no charge. **$25 no-show fee** may be assessed if cancellation notice is not received 24-hours prior to the workshop or if attendee does not attend both days.

CLICK HERE TO REGISTER or register online at www.wcrp.info: Hover over the Member Services tab, click on Training, select WCRP Events & Training Online Registration Form, then carefully select the training line-up you wish to attend and complete the online form.

Questions? Email memberservices@wcrp.wa.gov.